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REPORT
LEGISLATIVE FISCAL OFFICE
STATE OF LOUISIANA

JUNE 30, 2009

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 12/9/09

LEGISLATIVE FISCAL OFFICE
STATE OF LOUISIANA

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INDEPENDENT AUDITOR'S REPORT

November 4, 2009

Honorable Joel T. Chaisson II, Co-Chair
Honorable Jim Tucker, Co-Chair
Legislative Budgetary Control Council
State of Louisiana
Baton Rouge, LA 70804

We have audited the accompanying financial statements of the Legislative Fiscal Office, State of Louisiana as of and for the year ended June 30, 2009, as listed in the index to report. These financial statements are the responsibility of the Legislative Fiscal Office's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As discussed in Note 1, the financial statements of the Legislative Fiscal Office, State of Louisiana, are intended to present the financial position and results of operations of only that portion of the reporting entity of the State of Louisiana.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Legislative Fiscal Office, State of Louisiana, as of June 30, 2009 and the results of its operations for the year then ended, in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated November 4, 2009, on our consideration of the Legislative Fiscal Office's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

The Management's Discussion and Analysis and the other required supplementary information on pages 3-4 and 18-19 are not a required part of the basic financial statements but are supplementary information required by the Governmental Accounting Standards Board. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the supplementary information. However, we did not audit the information and express no opinion on it.

Duplantier, Hrapmann, Hogan & Maher, LLP

LEGISLATIVE FISCAL OFFICE
STATE OF LOUISIANA
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED JUNE 30, 2009

This section of the Legislative Fiscal Office, State of Louisiana annual financial report presents Management's analysis of the Legislative Fiscal Office's financial performance for the year ended June 30, 2009. This analysis should be read in conjunction with the audited financial statements, which follow this section.

FINANCIAL HIGHLIGHTS

The Legislative Fiscal Office's net assets decreased by \$34,849 due to an increase in personnel services.

The general revenues of the Legislative Fiscal Office were \$2,443,436.

The total expenditures/expenses of the Legislative Fiscal Office were \$2,478,285.

OVERVIEW OF THE FINANCIAL STATEMENTS:

This report consists of three sections: Management's Discussion and Analysis, audited financial statements and supplementary information. The financial statements also include notes that provide additional detail of the information included in the financial statements.

BASIC FINANCIAL STATEMENTS:

The financial statements of the Legislative Fiscal Office report information about the Legislative Fiscal Office using accounting methods similar to those used by private companies. These financial statements provide financial information about the activities of the Legislative Fiscal Office.

The Statement of Net Assets (page 5) presents the current and long-term portions of assets and liabilities separately.

The Statement of Governmental Fund Revenues, Expenditures and Changes in the Fund Balance/Statement of Activities (page 6) presents information on how the Legislative Fiscal Office's net assets changed as a result of current period operations.

The following presents condensed financial information of the Legislative Fiscal Office:

SUMMARY OF NET ASSETS:

ASSETS:

	As of and for the Year Ended <u>June 30, 2009</u>	As of and for the Year Ended <u>June 30, 2008</u>
Current assets	\$ 1,093,328	\$ 821,452
Capital assets	<u>47,403</u>	<u>44,508</u>
Total assets	<u>1,140,731</u>	<u>865,960</u>

STATE OF LOUISIANA
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED JUNE 30, 2009

LIABILITIES:

	As of and for the Year Ended <u>June 30, 2009</u>	As of and for the Year Ended <u>June 30, 2008</u>
Current liabilities	\$ 95,769	\$ 104,255
Long-term liabilities	<u>836,283</u>	<u>518,177</u>
Total liabilities	<u>932,052</u>	<u>622,432</u>
Invested in capital assets	47,403	44,508
Unrestricted	<u>161,276</u>	<u>199,020</u>
Total net assets	<u>\$208,679</u>	<u>\$ 243,528</u>

SUMMARY OF REVENUES, EXPENDITURES/EXPENSES
AND CHANGES IN NET ASSETS:

	As of and for the Year Ended <u>June 30, 2009</u>	As of and for the Year Ended <u>June 30, 2008</u>
General revenues	\$2,443,436	\$2,302,104
Expenditures/expenses	<u>2,478,285</u>	<u>2,487,486</u>
Change in net assets	<u>\$ (34,849)</u>	<u>\$ (185,382)</u>

BUDGET ANALYSIS:

A comparison of budget to actual operations is a required supplementary statement and is presented in the accompanying supplementary information. Total expenditures were \$54,646 over budgeted amounts. This resulted primarily from an increase in personnel services.

CONTACTING THE LEGISLATIVE FISCAL OFFICE'S MANAGEMENT:

This audit report is designed to provide a general overview of the Legislative Fiscal Office and to demonstrate the Legislative Fiscal Office's accountability for its finances. If you have any questions about this report or need additional information, please contact the Legislative Fiscal Office, State of Louisiana, P.O. Box 44097, Capitol Station, Baton Rouge, Louisiana 70804.

LEGISLATIVE FISCAL OFFICE
STATE OF LOUISIANA
STATEMENT OF NET ASSETS
JUNE 30, 2009

	General Fund	Adjustments*	Statement of Net Assets
ASSETS:			
Cash in bank	\$ 1,093,328	\$ -	\$ 1,093,328
Capital assets (net of allowance for depreciation) (Note 3)	<u>-</u>	<u>47,403 (1)</u>	<u>47,403</u>
TOTAL ASSETS	<u>\$ 1,093,328</u>	<u>47,403</u>	<u>1,140,731</u>
LIABILITIES:			
Accounts payable and other accrued expenses	\$ 95,769	-	95,769
Compensated absences (Note 1)	-	236,131 (2)	236,131
OPEB payable (Note 8)	<u>-</u>	<u>600,152 (3)</u>	<u>600,152</u>
Total liabilities	<u>95,769</u>	<u>836,283</u>	<u>932,052</u>
FUND BALANCE/NET ASSETS:			
Unreserved	<u>997,559</u>	(997,559)	-
TOTAL LIABILITIES AND FUND BALANCE	<u>\$ 1,093,328</u>		
NET ASSETS:			
Invested in capital assets		47,403	47,403
Unrestricted		<u>161,276</u>	<u>161,276</u>
TOTAL NET ASSETS		<u>\$ 208,679</u>	<u>\$ 208,679</u>

*Explanation

- (1) Capital assets, net of the depreciation allowance, are recorded on the statement of net assets, but not within the fund statements of the General Fund.
- (2) Long-term liabilities, such as compensated absences, are recorded on the statement of net assets, but not within the fund statements of the General Fund.
- (3) Long-term liabilities, such as other postemployment benefits payable, are recorded on the statement of net assets, but not within the fund statements of the General Fund.

See accompanying notes.

LEGISLATIVE FISCAL OFFICE
STATE OF LOUISIANA
STATEMENT OF GOVERNMENTAL FUND REVENUES, EXPENDITURES
AND CHANGES IN THE FUND BALANCE/STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2009

	General Fund	Adjustments*	Statement of Activities
EXPENDITURES/EXPENSES:			
Personnel services	\$ 2,097,015	\$ 318,106 (1)	\$ 2,415,121
Travel	8,108	-	8,108
Operating services	26,146	-	26,146
Supplies	11,892	-	11,892
Capital outlay	19,913	(18,739) (2)	1,174
Depreciation	-	15,844 (2)	15,844
Total expenditures/expenses	<u>2,163,074</u>	<u>315,211</u>	<u>2,478,285</u>
GENERAL REVENUES:			
State appropriations	2,423,639	-	2,423,639
Other income	19,797	-	19,797
Total general revenues	<u>2,443,436</u>	<u>-</u>	<u>2,443,436</u>
Excess (deficiency) of general revenues over expenditures/expenses	280,362	(280,362)	-
Change in net assets	-	(34,849)	(34,849)
Fund Balance/Net Assets (Deficit):			
Beginning of Year	717,197	(473,669)	243,528
End of Year	<u>\$ 997,559</u>	<u>\$ (788,880)</u>	<u>\$ 208,679</u>

*Explanation

- (1) Increase in long term obligation for compensated absences and other postemployment benefits
- (2) Reclassify capital asset purchases and record depreciation of assets

See accompanying notes.

LEGISLATIVE FISCAL OFFICE
STATE OF LOUISIANA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2009

NATURE OF OPERATIONS

The Legislative Fiscal Office, created by Title 24, Chapters 601 through 605 of the Louisiana Revised Statutes provides research and technical assistance concerning fiscal matters for the Legislative branch of government.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES:

Governmental accounting principles and practices are promulgated and established by the Governmental Accounting Standards Board (GASB). The GASB has issued a *Codification of Governmental Accounting and Financial Reporting Standards*. This codification and subsequent GASB pronouncements are recognized as generally accepted accounting principles for state and local governments. The accompanying financial statements have been prepared in accordance with such pronouncements.

The following is a summary of the more significant accounting policies.

Financial Reporting Entity:

Application of Section 2100 of the GASB Codification defines the governmental reporting entity (in relation to the Legislative Fiscal Office) to be the State of Louisiana. The accompanying financial statements of the Legislative Fiscal Office contain sub-account information of the General Fund of the State of Louisiana. Annually, the State of Louisiana issues financial statements, which include the activity contained in the accompanying financial statements.

Fund Accounting:

The Legislative Fiscal Office, State of Louisiana, uses fund accounting (separate set of self-balancing accounts) to reflect the sources and uses of available resources and the budgetary restrictions placed on those funds by the Louisiana Legislature. The General Fund is used to account for all of the Legislative Fiscal Office's general activities, including the acquisition of capital assets and the servicing of long-term liabilities. It is used to account for all activities of the Legislative Fiscal Office.

Basis of Accounting:

Basis of accounting refers to when revenues and expenditures are recognized and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

LEGISLATIVE FISCAL OFFICE
STATE OF LOUISIANA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2009

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES: (Continued)

Basis of Accounting: (Continued)

In accordance with *Statement of Governmental Accounting Standard 34*, the Legislative Fiscal Office presents a Statement of Net Assets and Statement of Activities. These statements reflect entity-wide operations of the Legislative Fiscal Office. The Legislative Fiscal Office has no fiduciary funds or component units. The Legislative Fiscal Office has only a General Fund, supported by an appropriation from the State of Louisiana and self-generated funds.

Within the accompanying statements, the General Fund column of the Statement of Net Assets and the Statement of Activities reports all activities of the Legislative Fiscal Office using the current financial resource measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered available when they are collected within the current period or soon enough thereafter to pay liabilities of the current period. Management considers revenues to be available if they are collected within 45 days of the end of the current fiscal period. Using this methodology, the legislative appropriation is recorded during the year, and for the year, the appropriation is made, and interest and other revenues are recorded when earned. Expenditures are recorded when a liability is incurred, as in accrual accounting. However, compensated absences are recorded when paid.

The General Fund column is adjusted to create a Statement of Net Assets and Statement of Activities. Within this column, amounts are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows.

Budgetary Practices:

The Legislative Fiscal Office is required to submit to the Legislative Budgetary Control Council an estimate of the financial requirements for the ensuing fiscal year. The General Fund appropriation is enacted into law by the Legislature and sent to the Governor for his signature. The Legislative Fiscal Office is authorized to transfer budget amounts between accounts in the General Fund. Revisions that alter total appropriations must be approved by the Legislature. The level of budgetary responsibility is by total appropriation. All annual appropriations lapse at fiscal year end and require that any amount not expended or encumbered at the close of the fiscal year be returned to the State General Fund unless otherwise reappropriated by subsequent legislative action. Current appropriation legislation authorizes such reappropriation of prior year funds.

LEGISLATIVE FISCAL OFFICE
STATE OF LOUISIANA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2009

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES: (Continued)

Leave Benefits:

Accumulated unpaid annual, sick and compensatory leave is reported in the Statement of Net Assets and Statement of Activities within the accompanying financial statements. The Legislative Fiscal Office's employees accrue unlimited amounts of annual and sick leave at varying rates as established by the Legislative Fiscal Office's personnel manual. Upon resignation or retirement, unused annual leave of up to 300 hours is paid to employees at the employee's current rate of pay. Upon retirement, annual leave in excess of 300 hours and unused sick leave are credited as earned service in computing retirement benefits.

Furthermore, employees earn compensatory leave for hours worked in excess of 40 hours per work week. The compensatory leave may be used similarly to annual or sick leave. At June 30, 2009, annual leave of up to 300 hours, for which employees could be paid upon resignation or retirement, and compensatory leave, computed in accordance with the *Codification of Governmental Accounting and Financial Reporting Standards* Section C60.105, total \$236,131.

The following are the changes in compensated absences (long-term obligations) during the year:

<u>Balance</u> <u>July 1, 2008</u>	<u>Net</u> <u>Change</u>	<u>Balance</u> <u>June 30, 2009</u>
<u>\$201,022</u>	<u>\$35,109</u>	<u>\$236,131</u>

Estimates:

The preparation of financial statements in conformity with accounting principles generally accepted in the United States require management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

2. RETIREMENT SYSTEM:

Plan Description:

Substantially all employees and members of the Legislative Fiscal Office participate in the Louisiana State Employees' Retirement System (LASERS), a cost sharing, multiple-employer defined benefit pension plan administered by a separate Board of Trustees. LASERS provide retirement, disability and survivor benefits to participating, eligible employees. Benefits are established and amended by state statute and guaranteed by the State of Louisiana under provisions of the Louisiana Constitution of 1974. LASERS issues a publicly available financial report that includes financial statements and required supplementary information. The report may be obtained by writing to Louisiana State Employees' Retirement System, P. O. Box 44213, Baton Rouge, Louisiana 70804-4213, or by calling (225) 922-0600.

LEGISLATIVE FISCAL OFFICE
STATE OF LOUISIANA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2009

2. RETIREMENT SYSTEM: (Continued)

Funding Policy:

Plan members of the Legislative Fiscal Office are required by state statute to contribute 7 ½% or 8% of their annual covered salary depending on their date of hire. The Fiscal Office (as their employer) is required to contribute at an actuarially determined rate. The current employer rate is 18.5% of annual covered payroll. The contribution requirements of plan members and the employer are established and amended by state law. As required by state law, the employer contributions are determined by actuarial valuation and are subject to change each year based on the results of the valuation for the prior fiscal year. The employer contribution is funded by the State of Louisiana through the annual legislative appropriation. The Fiscal Office's employer contributions to LASERS for the years ended June 30, 2009, 2008, and 2007, which were equal to the required contributions for each year, were as follows:

<u>June 30,</u>	<u>Total</u>
2009	\$ 302,197
2008	314,597
2007	265,190

3. CAPITAL ASSETS:

The accompanying statements reflect furniture and equipment used by the Legislative Fiscal Office, and funded by the legislative appropriation, in daily operations. Those assets are recorded at cost. Furniture and equipment with acquisition costs of \$1,000 or greater are capitalized and depreciated as follows:

	<u>Cost</u>	<u>Allowance for Depreciation</u>	<u>Net Value</u>
Balance, July 1, 2008	\$144,143	\$ (99,635)	\$ 44,508
Acquisitions	18,739	--	18,739
Deletions	(44,530)	44,530	--
Depreciation	--	(15,844)	(15,844)
Balance, June 30, 2009	<u>\$118,352</u>	<u>\$ (70,949)</u>	<u>\$ 47,403</u>

The depreciable assets are depreciated using the straight-line method of allocating costs over the following useful lives:

Computer equipment	5 years
Office machinery and equipment	7 years

The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized.

LEGISLATIVE FISCAL OFFICE
STATE OF LOUISIANA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2009

4. CASH IN BANK:

Under State law, the Legislative Fiscal Office may deposit funds in an approved bank located in the State. These public deposits must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent bank.

At June 30, 2009, the carrying amount of the Legislative Fiscal Office's cash account was \$1,093,328, and the bank balance was \$1,094,211. All cash was covered by federal depository insurance or pledged securities held in the name of the pledging fiscal agent bank in a holding or custodial bank.

5. LITIGATION, CLAIMS AND SIMILAR CONTINGENCIES:

Losses arising from litigation, claims and similar contingencies are considered State liabilities and are paid by special appropriations made by the Louisiana Legislature. Any applicable litigation, claims and similar contingencies are not recognized in the accompanying financial statements.

At June 30, 2009, the Legislative Fiscal Office was not involved in any lawsuits or threatened litigations.

6. OTHER COSTS:

The State of Louisiana, through other appropriations, provides office space, utilities and janitorial services for the office facilities, all of which are not included in the accompanying financial statements.

7. RECONCILIATION:

The Statement of Net Assets and Statement of Activities present the Legislative Fiscal Office's fund balance/net assets from a fund perspective and an entity-wide perspective, using the current financial resources focus for the fund balance and the economic resources measurement focus for net assets. The amounts are reconciled as follows:

Fund Balance, June 30, 2009	\$ 997,559
Capital assets	47,403
Compensated absences	(236,131)
Other postemployment benefits payable	<u>(600,152)</u>
Net Assets, June 30, 2009	<u>\$ 208,679</u>

LEGISLATIVE FISCAL OFFICE
STATE OF LOUISIANA
FINANCIAL STATEMENTS
JUNE 30, 2009

8. POSTEMPLOYMENT HEALTH CARE AND LIFE INSURANCE BENEFITS:

Substantially all employees of the Legislative Fiscal Office become eligible for postemployment health care and life insurance benefits if they reach normal retirement age while working for the agency. The Legislative Fiscal Office offers its employees the opportunity to participate in one of two medical coverage plans. One offering is from the State Office of Group Benefits (OGB) which also offers a life insurance plan, and the other is with the LSU System Health Plan. Statement No. 45 of the Governmental Accounting Standards Board (GASB) promulgates the accounting and financial reporting requirement by employers that offer other postemployment benefits (OPEB) besides pensions. Both of the medical coverage plans and the life insurance plan available are subject to the provisions of this Statement. Information about each of these two plans is presented below.

PLAN DESCRIPTIONS

LSU System Health Plan:

The Legislative Fiscal Office is one of a limited number of state agencies that may participate in the LSU System Health Plan. The state agency participation is not material and, as such, the plan is identified as a single-employer defined benefit healthcare plan that is not administered as a trust or equivalent arrangement. The Health Plan offers eligible employees, retirees, and their beneficiaries the opportunity to participate in comprehensive health and preventive care coverage that gives members a unique, consumer-driven health-care approach to pay routine health expenses and provides coverage for major healthcare expenses. Within the Health Plan members have a choice of selecting Option 1 or Option 2. Option 1 is more costly but features both lower yearly deductibles and out-of-network coinsurance requirements.

The LSU System Health Plan selects claim and pharmaceutical administrators to administer its program. Both claim and pharmacy administrators are selected through a formal Request for Proposals process followed by negotiations between the System and qualified vendors.

The Health Plan originally began as a pilot program within the State Office of Group Benefits (OGB), the office that provides health benefits to state employees. The Health Plan does not issue a publicly available financial report, but it is included in the LSU System's audited Financial Report. The Financial Report may be obtained from the LSU System's website at <http://www.lsusystem.lsu.edu/>.

LEGISLATIVE FISCAL OFFICE
STATE OF LOUISIANA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2009

8. POSTEMPLOYMENT HEALTH CARE AND LIFE INSURANCE BENEFITS: (Continued)

State OGB Plan:

Legislative Fiscal Office's employees may participate in the State of Louisiana's Other Postemployment Benefit Plan (OPEB Plan), an agent multiple-employer defined benefit OPEB Plan that provides medical and life insurance to eligible active employees, retirees and their beneficiaries. The Office of Group Benefits administers the plan. LRS 42:801-883 assigns the authority to establish and amend benefit provisions of the plan. The Office of Group Benefits does not issue a publicly available financial report of the OPEB Plan; however, it is included in the State of Louisiana Comprehensive Annual Financial Report (CAFR). You may obtain a copy of the CAFR on the Office of Statewide Reporting and Accounting Policy's website at www.doa.la.gov/osrap.

FUNDING POLICIES:

LSU System Health Plan:

While actuarially determined, the plan rates must be approved by OGB under LRS 42:851. B. Plan rates are in effect for one year and members have the opportunity to switch providers during the open enrollment period which usually occurs in April.

The plan is financed on a pay as you go basis. The pay-as-you-go expense is the net expected cost of providing retiree benefits. This expense includes all expected claims and related expenses and is offset by retiree contributions.

Depending upon the Option selected, during the year ended June 30, 2009, employee premiums for a single member receiving benefits range from \$67 to \$77 per month for retiree-only coverage with Medicare or from \$115 to \$138 per month for retiree-only coverage without Medicare. The premiums for the year ended June 30, 2009 for a retiree and spouse range from \$117 to \$268 per month for those with Medicare or from \$296 to \$444 per month for those without Medicare.

The Legislative Fiscal Office contributed anywhere from \$201 to \$232 per month for retiree-only coverage with Medicare or from \$809 to \$873 per month for retiree-only coverage without Medicare during the year ended June 30, 2009. Also, the Legislative Fiscal Office's contributions ranged from \$351 to \$803 per month for retiree and spouse with Medicare or \$1,336 to \$1,341 for retiree and spouse without Medicare.

LEGISLATIVE FISCAL OFFICE
STATE OF LOUISIANA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2009

8. POSTEMPLOYMENT HEALTH CARE AND LIFE INSURANCE BENEFITS: (Continued)

FUNDING POLICIES: (Continued)

State OGB Plan: (Continued)

The contribution requirements of plan members and the Legislative Fiscal Office are established and may be amended by LRS 42:801-883. Employees do not contribute to their postemployment benefits cost until they become retirees and begin receiving those benefits. The retirees contribute to the cost of retiree healthcare based on a service schedule. Contribution amounts vary depending on what healthcare provider is selected from the plan and if the member has Medicare coverage. The Office of Group Benefits offers three standard plans for both active and retired employees: the Preferred Provider Organization (PPO) Plan, the Exclusive Provider Organization (EPO) plan and the Health Maintenance Organization (HMO) plan. Retired employees who have Medicare Part A and Part B coverage also have access to five OGB Medicare Advantage plans which include three HMO plans and two private fee-for-service (PFFS) plans. Depending upon the plan selected, during fiscal year 2009, employee premiums for a single member receiving benefits range from \$79 to \$95 per month for retiree-only coverage with Medicare or from \$130 to \$176 per month for retiree-only coverage without Medicare. The premiums for the year ended June 30, 2009 for a retiree and spouse range from \$142 to \$171 per month for those with Medicare or from \$423 to \$512 per month for those without Medicare.

The plan is currently financed on a pay as you go basis, with the Legislative Fiscal Office contributing anywhere from \$236 to \$246 per month for retiree-only coverage with Medicare or from \$838 to \$873 per month for retiree-only coverage without Medicare during fiscal year 2009. Also, the Legislative Fiscal Office contributions range from \$425 to \$442 per month for retiree and spouse with Medicare or \$1,288 to \$1,341 for retiree and spouse without Medicare during the year ended June 30, 2009.

OGB also provides eligible retirees Basic Term Life, Basic Plus Supplemental Term Life, Dependent Term Life and Employee Accidental Death and Dismemberment coverage, which is underwritten by The Prudential Insurance Company of America. The total premium is approximately \$1 per thousand dollars of coverage of which the employer pays one half of the premium. Maximum coverage is capped at \$50,000 with a reduction formula of 25% at age 65 and 50% at age 70, with Accidental Death and Dismemberment coverage ceasing at age 70 for retirees.

LEGISLATIVE FISCAL OFFICE
STATE OF LOUISIANA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2009

8. POSTEMPLOYMENT HEALTH CARE AND LIFE INSURANCE BENEFITS: (Continued)

ANNUAL OPEB COST

The Legislative Fiscal Office's Annual Required Contribution (ARC) is an amount actuarially determined in accordance with GASB 45. The ARC represents a level of funding that, if paid on an ongoing basis, would cover normal cost each year and amortize any unfunded actuarial liabilities over a period not to exceed thirty years. A level percentage of payroll amortization method, open period, was used. The total ARC for the fiscal year beginning July 1, 2008 is \$312,650.

The following table presents the Legislative Fiscal Office's OPEB Obligation for the year ending June 30, 2009. The table shows the components of each plan's annual OPEB cost for the year ending June 30, 2009, the amount actually contributed to the plan, and changes in the plan's net OPEB obligation to the retiree health plan:

	Office of Group <u>Benefits Plan</u>	<u>Health Plan</u>	LSU System <u>Total</u>
Annual required contribution	\$ 308,400	\$ 4,250	\$ 312,650
Interest on net OPEB obligation	12,526	200	12,726
ARC adjustment	<u>(11,966)</u>	<u>(154)</u>	<u>(12,120)</u>
Annual OPEB Cost	308,960	4,296	313,256
Contributions made	<u>(30,259)</u>	<u>—</u>	<u>(30,259)</u>
Increase in Net OPEB Obligation	278,701	4,296	282,997
Beginning Net OPEB Obligation	<u>313,155</u>	<u>4,000</u>	<u>317,155</u>
Ending Net OPEB Obligation	<u>\$ 591,856</u>	<u>\$ 8,296</u>	<u>\$ 600,152</u>

The Legislative Fiscal Office's annual OPEB cost contributed to the plans using the pay-as-you-go method and the net OPEB obligation for the fiscal year ended June 30, 2009, and the preceding fiscal year was as follows:

<u>Fiscal Year Ended</u>	<u>Annual OPEB Cost</u>	<u>Percentage of Annual OPEB Cost Contributed</u>	<u>Net OPEB Obligation</u>
<u>OGB</u>			
June 30, 2009	\$308,960	9.79%	\$591,856
June 30, 2008	334,700	6.44%	313,155
<u>LSU</u>			
June 30, 2009	\$ 4,296	0%	\$ 8,296
June 30, 2008	4,000	0%	4,000

LEGISLATIVE FISCAL OFFICE
STATE OF LOUISIANA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2009

8. POSTEMPLOYMENT HEALTH CARE AND LIFE INSURANCE BENEFITS: (Continued)

FUNDED STATUS AND FUNDING PROGRESS

During the year ended June 30, 2009, the Legislative Fiscal Office made no contributions to the OGB postemployment benefits plan trust. During the year ended June 30, 2008, the OGB Plan established a trust, but it was not funded at all, has no assets, and hence has a funded ratio of zero. Since the plan was not established or funded, the Legislative Fiscal Office's entire actuarial accrued liability of \$3,435,600 for the OGB Plan was unfunded. The LSU System Health Plan does not use a trust fund to administer the financing of the plan and the payment of benefits.

The funded status of the plans, as determined by actuaries as of July 1, 2008, was as follows:

	Office of Group <u>Benefits Plan</u>	LSU System <u>Health Plan</u>	<u>Total</u>
Actuarial accrued liability (AAL)	\$ 3,435,600	\$ 18,000	\$ 3,453,600
Actuarial value of plan assts	<u>-</u>	<u>-</u>	<u>-</u>
Unfunded actuarial accrued liability (UAAL)	<u>\$ 3,435,600</u>	<u>\$ 18,000</u>	<u>\$ 3,453,600</u>
Funded ratio (actuarial value of plan assets/AAL)	<u>0%</u>	<u>0%</u>	<u>0%</u>
Covered payroll (annual payroll of active employees covered by the plans)			<u>\$ 1,393,781</u>
UAAL as a percentage of covered payroll			<u>247.79%</u>

ACTUARIAL METHODS AND ASSUMPTIONS

Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality, and the healthcare cost trend. Amounts determined regarding the funded status of the plan and the annual required contributions of the employer are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The schedule of funding progress, presented as required supplementary information following the notes to the financial statements, presents multiyear trend information that shows whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits.

LEGISLATIVE FISCAL OFFICE
STATE OF LOUISIANA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2009

8. POSTEMPLOYMENT HEALTH CARE AND LIFE INSURANCE BENEFITS: (Continued)

ACTUARIAL METHODS AND ASSUMPTIONS (Continued)

Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce short-term volatility in actuarial accrued liabilities consistent with the long-term perspective of the calculations.

A summary of the actuarial assumptions is presented below:

	<u>LSU System Health Plan</u>	<u>State OGB Plan</u>
Actuarial valuation date	July 1, 2008	July 1, 2008
Actuarial cost method	Projected Unit Credit	Projected Unit Credit
Amortization method	Level percentage of payroll	Level percentage of payroll
Amortization period	30 years	30 years
Asset valuation method	none	none
Actuarial assumptions:		
Investment rate of return	5% annual rate	4% annual rate
Projected salary increases	n/a	5% per annum
Healthcare inflation rate	n/a	9.0 – 10.1% initial
	n/a	5.0% ultimate

REQUIRED SUPPLEMENTARY INFORMATION

LEGISLATIVE FISCAL OFFICE
STATE OF LOUISIANA
REQUIRED SUPPLEMENTARY INFORMATION
STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCE - BUDGET AND ACTUAL - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2009

	Budgeted Amounts Original and <u>Final</u>	Actual Amounts Budgetary <u>Basis</u>	Budget to GAAP Differences Over <u>(Under)</u>	Actual Amounts GAAP <u>Basis</u>
REVENUES:				
State appropriations	\$ 2,423,639	\$ 2,423,639	\$ -	\$ 2,423,639
Reappropriated fund balance (1)	799,385	799,385	(799,385) (1)	-
Other income	-	19,797	-	19,797
Total revenues	<u>3,223,024</u>	<u>3,242,821</u>	<u>(799,385)</u>	<u>2,443,436</u>
EXPENDITURES:				
Personnel services	2,319,279	2,097,015	318,106 (2)	2,415,121
Professional services	13,000	-	-	-
Travel	14,700	8,108	-	8,108
Operating services	38,263	26,146	-	26,146
Supplies	11,000	11,892	-	11,892
Capital outlay	27,397	19,913	(18,739) (3)	1,174
Depreciation	-	-	15,844 (3)	15,844
Total expenditures	<u>2,423,639</u>	<u>2,163,074</u>	<u>315,211</u>	<u>2,478,285</u>
Excess (deficiency) of revenues over expenditures	<u>799,385</u>	<u>1,079,747</u>	<u>(1,114,596)</u>	<u>(34,849)</u>
Net change in fund balance	799,385	1,079,747	(1,114,596)	(34,849)
Fund balances - beginning	-	717,197	(473,669)	243,528
Less reappropriated fund balance	<u>(799,385)</u>	<u>(799,385)</u>	<u>799,385</u>	<u>-</u>
Fund balances - ended	<u>\$ -</u>	<u>\$ 997,559</u>	<u>\$ (788,880)</u>	<u>\$ 208,679</u>

Explanation of differences:

- (1) Budgets include reappropriated fund balances carried over from prior years to cover expenditures of the current year. The results of operations on a GAAP basis do not recognize these amounts as revenue since they represent prior period's excess of revenues over expenditures.
- (2) Compensated absences and postemployment benefits are budgeted on a modified accrual basis. Under generally accepted accounting principles these costs are recognized when the benefit is earned.
- (3) Capital assets are recognized for budget purposes when purchased. Under generally accepted accounting principles, such capital assets are recognized as long-lived assets and depreciation is recognized over the life of the assets, as well as any loss on disposal.

LEGISLATIVE FISCAL OFFICE
STATE OF LOUISIANA
REQUIRED SUPPLEMENTARY INFORMATION
SCHEDULE OF FUNDING PROGRESS FOR OTHER POSTEMPLOYMENT BENEFIT PLANS
FOR THE YEAR ENDED JUNE 30, 2009

	Actuarial Valuation <u>Date</u>	Actuarial Value of Assets <u>(a)</u>	Actuarial Accrued Liability (AAL) <u>(b)</u>	Unfunded AAL (UAAL) <u>(b-a)</u>	Funded Ratio <u>(a/b)</u>	Covered Payroll <u>(c)</u>	UAAL as a Percentage of Covered Payroll <u>[(b-a)/c]</u>
Office of Group Benefits Plan	7/1/2008	\$ -	\$ 3,435,600	\$ 3,435,600	\$ 0%	\$ 1,334,537	257.44%
LSU Health System Plan	7/1/2008	\$ -	\$ 18,000	\$ 18,000	\$ 0%	\$ 59,244	30.38%



DUPLANTIER, HRAPMANN,
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REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING
AND ON COMPLIANCE AND OTHER MATTERS BASED
ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED
IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

November 4, 2009

Honorable Joel T. Chaisson II, Co-Chair
Honorable Jim Tucker, Co-Chair
Legislative Budgetary Control Council
State of Louisiana
Baton Rouge, LA 70804

We have audited the accompanying financial statements of the Legislative Fiscal Office, State of Louisiana, as of and for the year ended June 30, 2009 and have issued our report thereon dated November 4, 2009. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Legislative Fiscal Office's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Legislative Fiscal Office's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Legislative Fiscal Office's internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the Legislative Fiscal Office's ability to initiate, authorize, record, process or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the financial statements that is more than inconsequential will not be prevented or detected by the Legislative Fiscal Office's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the Legislative Fiscal Office's internal control.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in the internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Legislative Fiscal Office, State of Louisiana's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

This report is intended for the information of management of the Legislative Fiscal Office, the Legislative Auditor and the Legislative Budgetary Control Council and is not intended to be and should not be used by anyone other than these specified parties. Under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.

Duplantier, Hrapmann, Hogan & Maher, LLP

LEGISLATIVE FISCAL OFFICE
STATE OF LOUISIANA
SUMMARY SCHEDULE OF FINDINGS
FOR THE YEAR ENDED JUNE 30, 2009

SUMMARY OF AUDITOR'S RESULTS:

1. The opinion issued on the financial statements of the Legislative Fiscal Office, State of Louisiana, for the year ended June 30, 2009 was unqualified.
2. Compliance and Other Matters
Noncompliance material to financial statements: None noted.
3. Internal Control
Material weaknesses: None noted.
Significant deficiencies: None noted.

FINDINGS REQUIRED TO BE REPORTED UNDER GENERALLY ACCEPTED
GOVERNMENTAL AUDITING STANDARDS:

NONE

SUMMARY OF PRIOR YEAR FINDINGS:

NONE